

ADMINISTRATIVE - INTERNAL USE ONLY

14 November 1983

Tom Cormack
Executive Secretary

History Staff Bi-Weekly

[redacted] attended the CSI-sponsored conference on US Intelligence: The Organization and the Profession and [redacted] took the three-day OTE course Secretarial Administration.

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The material that Ken helped prepare for Mr. Casey's Senate testimony on behalf of an intelligence museum was used, with some of it showing up in the Washington Post account.

Ken also received a letter from a Florida couple, [redacted] offering to be interviewed by the Agency on their recollections of the early years of the Mexican Communist Party. He passed the letter along to [redacted] in Mr. Stein's office, with a copy [redacted]

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[redacted] handled a couple of telephone queries - one from [redacted] on the identification of office designators on a 1955 routing sheet and one from PAO for a quick source for history of the Battleship Missouri.

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[redacted] interviewed Mr. Helms on the subject of his relations with Congress. Dick Lehman has returned to Washington and resumed his work on the Colby period.

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Our DCI and DDCI Biographic Handbook has gone through one more proofing and is again in the hands of the printers.

The final two Wang terminals for the History Staff have arrived in CIA and will probably be delivered and installed this week. Our #6 printer continues to defy the Wang repairman.

/S/

[redacted]
History Staff

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